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FOR IMMEDIATE RELEASE

PARTNERSHIPS WORK BEST WITH NORTHGATE

Partnerships are at the heart of what makes businesses work and that's something that Northgate is well aware of, when working with their customers and as well as with suppliers for their own internal requirements.

So it was very much a partner that Northgate was looking for when it came to finding a provider for the document scanning and document storage that was required across their business. Ideally, one with knowledge across all aspects of scanning, excellent levels of experience and a proven security record system. Northgate had a specific interest in a secure online web repository to hold all of the back scanned information as well as ongoing scanning for payroll.

In Preview, they found a company which was able to demonstrate that it could tick all of the boxes, in spite of the wide range of requirements. Two of the key elements that Preview was able to offer was eView+, an online web repository, and also the state of the art Records Management Centre which completed the picture.

With a number of individual projects needing handling, as well as an ongoing scanning requirement with document storage, Northgate had a specific interest in a secure online web repository to hold all of the back scanned information as well as ongoing scanning for payroll. While the Records Management Centre proved to be the ideal secure facility to store the information after indexing and scanning had happened.

The ongoing project required that payroll information was handled on a regular, and in some cases daily, basis with the files directed through Northgate's indexing partner in India for that part of the process. Once the images were prepared and scanned, they were uploaded into eView+, Preview's web repository system, so that they could be viewed by Northgate. This flow of documentation has of course required an extremely secure and structured system which has allowed the work to be completed quickly and effectively between the parties.

As with all projects containing potentially sensitive information, and particularly during transfer of the information, security is paramount. Since the projects involving ongoing scanning of payroll documents, the three attributes which were considered critical by Northgate in their partner - knowledge, experience and security - will certainly continue to be brought to evidence by Preview.



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About Preview Services

Preview Services Limited (www.previewservices.com) is a specialist provider of outsourced document management services to businesses and public organisations of all sizes. Clients include major sales and leasing companies, airlines, engineering firms and government agencies.

Based in Feltham, Middlesex the Company operates one of the UK's leading document scanning bureaux and is developing innovative and cost saving solutions for document management.

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